

**WARREN COUNTY BOARD OF SUPERVISORS**

**COMMITTEE: ENVIRONMENTAL CONCERNS & REAL PROPERTY TAX SERVICES**

**DATE: MARCH 31, 2016**

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**COMMITTEE MEMBERS PRESENT:**

SUPERVISORS: DICKINSON  
MCDEVITT  
MERLINO  
BEATY  
STROUGH  
SIMPSON  
CONOVER  
LEGGETT  
BRAYMER

**OTHERS PRESENT:**

LEXIE DELUREY, DIRECTOR OF REAL PROPERTY TAX SERVICES  
KEVIN B. GERAGHTY, CHAIRMAN OF THE BOARD  
BRIAN REICHENBACH, COUNTY ATTORNEY  
AMANDA ALLEN, CLERK OF THE BOARD  
FRANK E. THOMAS, BUDGET OFFICER  
SUPERVISORS BROCK  
FRASIER  
MONTESI  
SEEGER  
WOOD  
MICHAEL SWAN, COUNTY TREASURER  
PATTI MILLER, TRAFFIC SAFETY BOARD EXECUTIVE  
SECRETARY/STOP-DWI COORDINATOR  
DON LEHMAN, *THE POST STAR*  
LESLIE LOVELACE, SECRETARY TO THE CLERK OF THE BOARD

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*Please note, the following contains a summarization of the March 31, 2016 meeting of the Environmental Concerns & Real Property Tax Services Committee; the meeting in its entirety can be viewed on the Warren County website using the following link:*

<http://www.warrencountyny.gov/gov/comm/Archive/2016/environmental/>

Mr. Dickinson called the meeting of the Environmental Concerns & Real Property Tax Services Committee to order at 9:32 a.m.

Motion was made by Mr. Merlino, seconded by Mr. Simpson and carried unanimously to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

Privilege of the floor was extended to Lexie Delurey, Director of Real Property Tax Services, who distributed copies of her agenda to the Committee members; *a copy of the agenda is on file with the minutes.*

Commencing the agenda review, Ms. Delurey presented the following requests:

- 1) To approve the lists of Chargebacks and Refunds; *a copy of which is included with agenda packet.*

Following a brief discussion, motion was made by Mr. McDevitt, seconded by Mr. Strough and carried unanimously to approve the request and the necessary resolution was authorized for the April 15, 2016 Board meeting. *A copy of the resolution request form is on file with the minutes.*

- 2) To authorize a new contract with Northco Products for bulk printing of Town and County Maps in an amount not to exceed \$1,800 for the term commencing April 15, 2016 and terminating December 31, 2016.

Motion was made by Mr. Conover, seconded by Mr. Simpson and carried unanimously to approve the request, as outlined above, and the necessary resolution was authorized for the April 15, 2016 Board meeting. *A copy of the resolution request form is on file with the minutes.*

Next, Ms. Delurey addressed pending items, stating that she had approved the RFP (Request for Proposal) for Phase II Preliminary Assessment & Site Characterization work for Town of Warrensburg Tax Map Parcel No. 211.13-3-35 and the Site Characterization work for Town of Johnsburg Tax Map Parcel No. 133.08-1-27. Ms. Delurey advised the results of the RFP would be available for review at the next Committee meeting.

There being no further business to come before the Environmental Concerns & Real Property Tax Services Committee, on motion made by Mr. Simpson and seconded by Mr. Merlino, Mr. Dickinson adjourned the meeting at 9:40 a.m.

Respectfully submitted,  
Leslie Lovelace, Secretary to the Clerk of the Board